



DEPARTMENT OF THE NAVY

NAVY RECRUITING COMMAND

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COMNAVCRUITCOMINST 1130.8J CH-7

N35

16 Oct 2014

COMNAVCRUITCOM INSTRUCTION 1130.8J CHANGE TRANSMITTAL 7

From: Commander, Navy Recruiting Command

Subj: NAVY RECRUITING MANUAL - ENLISTED

Encl: (1) Summary of Significant Changes
(2) Navy Recruiting Manual-Enlisted with change pages incorporated

1. Purpose. To implement revisions to COMNAVCRUITCOMINST 1130.8J.

2. Discussion. This change implements revised Active and Reserve Component enlistment/affiliation recruiting policy and procedures. Enclosure (1) provides a summary of significant changes.

3. Action. Enclosure (2) is available on the NAVCRUITCOM website via the link provided in the distribution.

4. Questions regarding this change transmittal may be directed to COMNAVCRUITCOM N35, Policy and Programs Division, at 901-874-9465.

/s/

G. C. PETERSON

Deputy Commander

Distribution:

Electronic only via

http://www.cnrc.navy.mil/nrc_directives.htm

Summary of Significant Changes

VOLUME I - RECRUITING OPERATIONS

Chapter 1, Section 2 - ASSISTANCE TO RECRUITERS

010201. RECRUIT PUBLIC AFFAIRS OFFICE

1. Paragraph c. (1) updated to reflect correct COMNAVCRUITCOM CDO cell phone number. (Page 1-2-1)

VOLUME II - ELIGIBILITY REQUIREMENTS

Chapter 2, Section 7 - PHYSICAL REQUIREMENT

020704. ELIGIBILITY DETERMINATIONS

1. Tattoo policy has been revised to incorporate changes approved during the recent NAVCRUITCOM Leadership Offsite. The CO may now delegate approval authority to the XO, R-OPS, CMC, CR, and EPDS. Other changes have been made to this section as well and this policy should be read in its entirety. (Pages 2-7-12 through 2-7-15)

020705. MEDICAL WAIVERS

1. NAVCRUITCOM N3M waivers will be processed without HIV and DAT results; however, under no circumstances shall a person be shipped to RTC without HIV/DAT results being obtained and documented on DD Form 2808. (Page 2-7-15)

CHAPTER 3, SECTION 1 - WAIVERS

030111. WAIVER AND NON-WAIVER KIT QUALITY CONTROL

1. The file review requirement in this paragraph has been rescinded. The CO is no longer required to review residual kits. (Page 3-1-16)

VOLUME III - FORMS AND DOCUMENTS

CHAPTER 1, SECTION 1 - INTRODUCTION

010102. RESPONSIBILITIES

1. The requirement in sub-paragraph (1) has been rescinded. The CO is no longer required to review residual kits. (Page 1-1-2)

Enclosure (1)

VOLUME IV - PROGRAMS AND CLASSIFICATION

1. No changes were made to Volume IV.

VOLUME V - DELAYED ENTRY PROGRAM

CHAPTER 1, SECTION 1 - GENERAL

010104. DEP PROGRAM RESPONSIBILITIES

1. This paragraph has been revised to incorporate changes approved during the recent NRC Leadership Offsite. The CO, XO, R-OPS, CMC, and CR/ACR are no longer required to conduct monthly DEP Executive screens (face-to-face or telephonic) or review DEP training records maintained in the NRS. The NAVCRUITREG Commander may require these practices on a case-by-case basis should an NRD begin experiencing excessive DEP attrition or rollouts. NAVCRUITDIST DEP Coordinator responsibilities have also been updated in this section. Finally, the policy which required recruiters to write their recruits is now a recommendation and is no longer an inspection item.
(Pages 1-1-2 through 1-1-8)

CHAPTER 4, NAVY LIAISON DEP ADMINISTRATION

SECTION 2 - REENLISTMENT OF FORMER DEP PERSONNEL

040205. PROCEDURES TO CHANGE ENLISTMENT PROGRAMS BEFORE
STARTING ACTIVE DUTY OR ACTIVE DUTY FOR TRAINING AND
DEPARTURE FOR RTC

1. Telephonic reclassification procedures in this paragraph have been updated. Updates have also been made to procedures for changes between regular and reserve component contracts, as well as changes within the same component path.
(Pages 4-2-3 through 4-2-6)